

ED/AT 12/77  
76-5992

1 DEC 1976

MEMORANDUM FOR: Deputy Director for Administration

FROM : James H. McDonald  
Director of Logistics

SUBJECT : Request for Approval of Assistance to Another  
Government Component

REFERENCE : HR ☐

STATINTL

1. In accordance with Annex E of the reference, we are forwarding the attached report regarding participation in an Atex text editing and composition system users group meeting. Various commercial concerns and the Government Printing Office will be attending as well as a representative from the Office of Logistics, Printing and Photography Division. Additional copies of the report are provided herewith for the Inspector General and the General Counsel.

2. It is recommended that the request for assistance be approved.

/s/ ☐  
James H. McDonald

STATINTL

Att

CONCUR:

☐  
John H. Waller  
Inspector General

7 Dec. 76  
Date

☐  
Anthony A. Lapham  
General Counsel

7 Dec. 76  
Date

STATINTL

**SUBJECT: Request for Approval of Assistance to Another  
Government Component**

**APPROVED:**

**STATINTL**

*JS*

[Redacted Signature Box]

*for* John F. Blake  
Deputy Director  
for  
Administration

**9 DEC 1976**

**Date**

**Distribution:**

- 0 - DDA, w/att (For return to D/L)
- 4 - DDA, w/att Chrono, (Subject)

OL Assistance

Request No. OL-007-77

AGENCY ASSISTANCE TO OTHER  
GOVERNMENT COMPONENTS

DIRECTORATE: Administration

COMPONENT : Office of Logistics

DETAILED DESCRIPTION OF ACTIVITY:

Participation in an Atex system users group meeting sometime in mid December 1976 for a period of one day. Items of mutual interest concerning the application of the Atex 8000 electronic text editing and composition system (ETECs) to the tasks of text editing and typographic composition will be discussed.

LOCATION OF ASSISTANCE:

Washington, D. C. area. Specific location has not yet been determined.

ORGANIZATIONS INVOLVED:

An as yet unspecified number of commercial printing and publishing concerns, and the Government Printing Office.

BASIS OR REASON FOR ACTIVITY:

Office of Logistics, Printing and Photography Division utilizes an Atex 8000 ETECS. The interchange of ideas relative to the use of the system will prove valuable.

FINANCIAL COSTS:

None, so far as is known.

MANPOWER REQUIREMENTS:

8 - 16 Man-hours

AGENCY EMPLOYEE TO CONSULT FOR ADDITIONAL INFORMATION:

Name:

Organization: OL/P&PD

Telephone Extension: Black

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Approved For Release 2002/06/05 : CIA-RDP79-00498A000200080081-2

Approved For Release 2002/06/05 : CIA-RDP79-00498A000200080081-2